

**X INTERNATIONAL
CONFERENCE ON
PSYCHOLOGY
AND EDUCATION**

From Neural to Social Networks: Wellbeing and Convivencia
14 – 18 june 2021, Cordoba, Spain



Video Recording from a Meeting on
Zoom Application



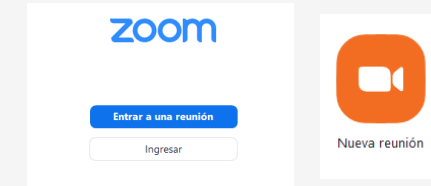


Step by step:

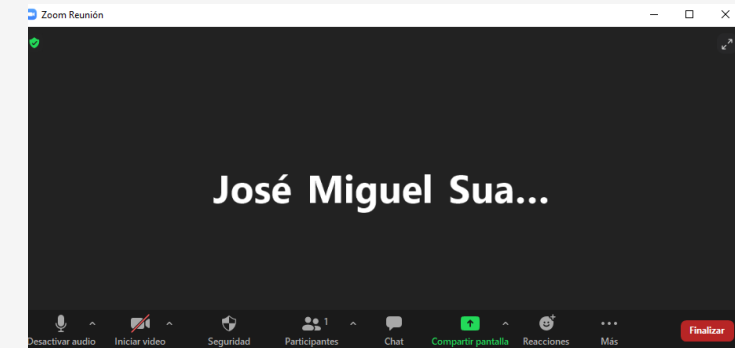
Video Recording from a Meeting on Zoom Application

First of all you must register on Zoom Application in order to create your Zoom Meeting. Go to <https://zoom.us/> download and install app on your computer

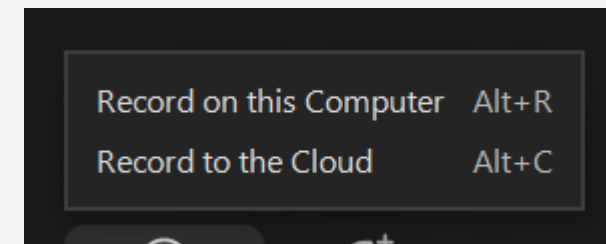
1 Start Zoom App, log in with your email and password and create a new meeting



2 Invite all participants to your meeting and then wait for them to meet you on screen. Check audio and video of all participants.



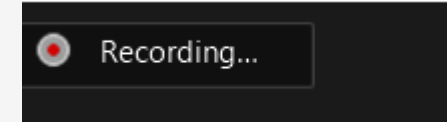
3 Once you have started your meeting, press Menu **RECORD > RECORD ON THIS COMPUTER**



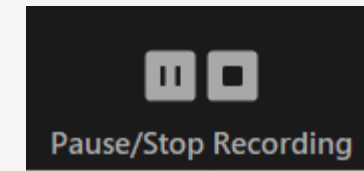
Step by step



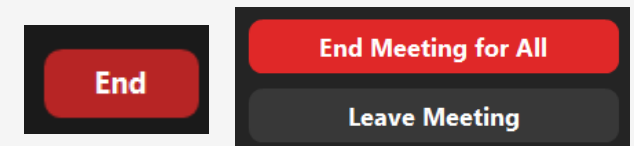
4 Check the upper left corner of your screen, that Zoom is **Recording** and then start your meeting



5 Once finished your meeting go to Menu and press **Pause/Stop Recording button**. Recording will be stopped immediately.



6 When you finish your meeting by pressing **End > End Meeting for All**, Zoom window will be closed.

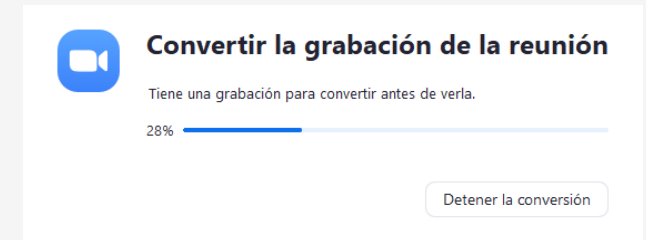


Step by step



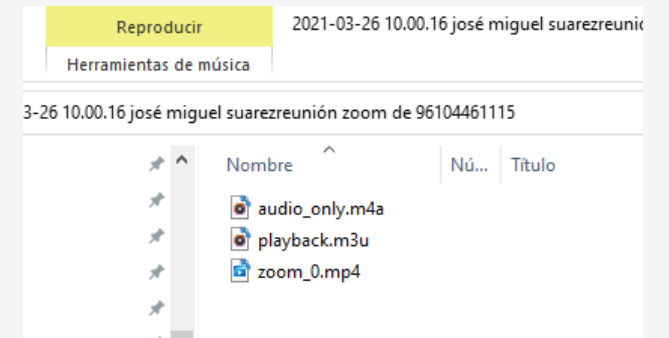
7

Once closed Zoom window, another pop up window will be displayed indicating the video conversion of the meeting. Wait to finish that process.



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When Conversion is finished, it will be open a directory from explorer with your files including audio, video and the whole meeting. **The file you must send to us is the .mp4 format. Please rename the file with your presentation/session/meeting/symposium.**





Video Recording from a Meeting on Zoom Application

END